



1331 Murphy Hall, Los Angeles, CA 90095-1418
www.summer.ucla.edu
info@summer.ucla.edu
310.825.4101
310.825.1528 (fax)
Monday–Friday, 9am–4pm

CHECKLIST FOR SUMMER SCHOLARS SUPPORT

- STEP 1:** Register for an [academic course](#) or an eligible [Precollege Summer Institute](#) by **4PM, APRIL 1**. Record your five-digit registration number.
- STEP 2:** Complete registration by paying the non-refundable deposit (\$150). If applying for Deferred Deposit, *skip Step 2*.

Note: Some Precollege Summer Institutes require instructor consent. You will not be able to complete Step 2 until consent is granted.

- STEP 3:** Complete the Summer Scholars Support Online Application at <https://r.summer.ucla.edu/FinancialAid/hsscholarship.cfm> (including essays below) by **4PM, APRIL 1**:
 1. In 300 - 500 words, describe how your program choice relates to your personal and educational background and how you feel it will enhance and contribute to your academic plans for the future (required).
 2. In no more than 500 words, please tell us about your past and/or current extracurricular experiences, e.g., clubs, sports, volunteer work (optional).
 3. If there is any additional information that you have not had the opportunity to share, including financial hardships or obstacles that have impacted you, please do so in no more than 500 words (optional).

- STEP 4:** If you do not qualify for or intend to apply for Deferred Deposit, *skip to Step 5*.

Apply for Deferred Deposit no later than **4PM on APRIL 1**. Instructions will be provided in your confirmation email after completing Step 3. You must meet the following qualifications to apply:

1. Current recipient of the State of California (CalFresh) or U.S. Public Assistance (food stamps, cash, and/or medical assistance). Documentation Required: Copy of EBT Card and photo ID.
 2. Family Annual Gross Income below \$50,000. Documentation Required: Page 1 of parent/guardian(s) Federal Income Tax Form (1040). Black-out all social security numbers.
 3. Participant in the free and reduced lunch program. Documentation Required: Copy of lunch ticket or official letter from the High School that the student currently attends.
- STEP 5:** Mail supplemental documents for Summer Scholar Support. These items must be received by the UCLA Summer Sessions Office no later than **4PM, April 13**:
 - An **OFFICIAL** copy of your most recent High School Transcript (Current 8th grade students may submit Middle School Transcript)
 - A recent copy of your parent(s) or guardian(s) 2017 W2(s) or other proof of income if W2 unavailable. Before submitting, black-out all social security numbers



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- A recent copy of page 1-2 of your parent(s) or guardian(s) 2017 Federal Income Tax Form (1040). If self-employed, also include "Profit or Loss from Business" page. Before submitting, black-out all social security numbers.
- Recommendation Letter from a teacher or school counselor commenting on your ability to successfully complete your choice of our summer program. Please allow your recommender at least two weeks to complete a letter of support.

Submit documents by mail or in person to:

UCLA Summer Sessions - 1331 Murphy Hall
Attn: Summer Scholars Support
Box 951418
410 Charles E Young Dr. E
Los Angeles, California 90095-1418

For questions, please contact us at info@summer.ucla.edu.