



## COLLEGE/PROFESSIONAL SUMMER INSTITUTE PROGRAM PARTICIPANT AGREEMENT - SAMPLE

*The Agreement below must be agreed upon by the Program Participant, hereinafter called "The Participant" and the parent/legal guardian of The Participant, hereinafter called "The Guardian", if The Participant is a minor, at the time of registration for any college/professional UCLA Summer Institute Program, hereinafter referred to as "The Program".*

Program Name:

Participant Name:

Participant's Date of Birth:

Name of The Guardian completing this form:

We are excited that you will participate in UCLA Summer Sessions. We are committed to offering all Participants an educational experience of the highest quality, and also maintaining a safe and respectful learning environment. You will be entering into a community of students and educators and will be expected to conduct yourself in a manner which demonstrates respect for yourself, your fellow Participants, UCLA's faculty members, Program administrators and counselors, and members of the local community.

1. This Participant Agreement shall be in effect during the designated Program dates of \_\_\_\_\_.
2. The Participant must abide by the rules and regulations set forth by the Regents of the University of California, on behalf of its Los Angeles campus, hereinafter called "The University," or "UCLA," including, but not limited to, rules and regulations issued by the UCLA Housing Office ([www.housing.ucla.edu/uahandbook](http://www.housing.ucla.edu/uahandbook)), UCLA Office of Residential Life ([www.orl.ucla.edu/regulations](http://www.orl.ucla.edu/regulations)), the UCLA Office of the Dean of Students ([www.deanofstudents.ucla.edu](http://www.deanofstudents.ucla.edu)), and the UCLA Office of Summer Sessions, hereinafter called "Summer Sessions" at [www.summer.ucla.edu](http://www.summer.ucla.edu). Participants will be expected to meet the highest standards both academically and behaviorally and will be held fast to a commitment to academic and personal integrity, respect for all members of the community, regard for the basic rules of physical safety, and cooperation with adult supervision. Conduct that threatens the health or safety of any person or that poses a threat of causing damage to University or community property will not be tolerated. Furthermore, Summer Sessions has a "Zero Tolerance" policy with regard to alcohol, illegal drugs (including manufacture, distribution, use, possession, or sale thereof, or the attempted manufacture, distribution, or sale thereof), theft, lewd or indecent behavior, sexual, racial or personal harassment or intolerance, or use of unauthorized transportation. Use of any Tobacco Product as defined in the [UCLA Policy 810](#), including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying any lighted or heated Tobacco Product is prohibited on any University Owned or Leased Property.
3. The Program carries UC credit, and The Participant's accomplishment for the coursework of The Program will be reported in terms of grades. Grades will be recorded on an official University of California transcript, a permanent record that reflects all courses and units completed at UCLA.

4. Participants are required to participate in all scheduled sessions and activities of The Program, including, but not limited to, all classes, group meetings and orientations, special functions, meals, and excursions. Program faculty and administrators reserve the right to dismiss a Participant for repeated tardiness to and/or unauthorized leaves/absences from scheduled sessions for reasons other than unforeseen emergencies.
5. The Program does not provide supervision.
6. The Participant and The Guardian are solely responsible for arranging meals, housing accommodations, and a means of transportation to and from the Program location for the duration of The Program.
7. Motor Vehicles: Participants who are commuting to The Program will be responsible for purchasing a daily parking permit. Participants must use campus-approved transportation for all off-campus excursions and events unless otherwise authorized. Participants are not permitted to transport other Participants who are minors without written permission from The Guardians.
8. Permission for Use of Name, Image, and Statements: The Participant and The Guardian grant The Regents of the University of California permission to reproduce the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice, in any publication of The Regents of the University of California intended for research, educational, promotional, fund-raising or other related use, including but not limited to, film broadcast, printed publications, webpages, and web-based publications, associated with The University. The Participant and The Guardian waive and release The Regents of the University of California its officers, agents, and employees, from any claim or liability relating to the use the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice. The Participant and The Guardian acknowledge that The Regents of the University of California will rely on this permission and release in producing, broadcasting, and distributing materials containing the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice, and that neither The Participant nor The Guardian will receive any money or remuneration of any kind from The Regents of the University of California related to this permission and release or the materials covered by this permission and release.
9. Use of Technology: The Participant is subject to all existing laws (federal and state) and University regulations and policies on use of technology, including not only those laws and regulations that are specific to computers and networks, but also those that may apply generally to personal conduct such as:
  - UC Electronic Communications Policy:  
<http://www.ucop.edu/ucophome/policies/ec/>
  - UCLA E-mail Policy and Guidelines:  
<http://www.adminpolicies.ucla.edu/app/Default.aspx?&id=455>
  - IT Services Acceptable Use Policy:  
<http://www.bol.ucla.edu/policies/aupdetail.html>

- The UC Policy on Copyright Ownership:  
<http://copyright.universityofcalifornia.edu/resources/copyright-ownership.html>
- Bruin OnLine Service Level Agreement:  
[http://www.bol.ucla.edu/policies/BOL\\_SL\\_A.pdf](http://www.bol.ucla.edu/policies/BOL_SL_A.pdf)

Any violation may result in technology related privileges being restricted or revoked and may also result in The University undertaking disciplinary action. If the violation constitutes a criminal offense, appropriate legal action may be taken.

10. Medical Responsibility: The Guardian and The Participant certify that there are no known emotional, medical, physical, or mental health concerns which may hinder participation of The Participant and/or other fellow Participants, even with reasonable accommodation. The Participant is expected to have consulted with his/her healthcare providers with regards to any individual medical, physical, or mental health needs. The University will not be responsible for attending to any of the medical, physical, or mental needs of The Participant; no assistance for such needs may be provided by the Program faculty or staff.
11. The Participant and The Guardian acknowledge and agree that, in the unlikely event that The Participant requires medical care or experiences a medical emergency while attending The Program, University staff and its authorized representatives may provide an attending healthcare provider (including a paramedic) with The Participant's emergency contact information. In the event that minor medical attention is needed by The Participant during The Program's activities on campus, The Participant will be directed to the [UCLA Ashe Student Health & Wellness Center](#) for primary care within normal University business hours. The Participant and The Guardian acknowledge that treatment at the Ashe Center may result in additional fees for such services. All costs of any paramedic transportation and/or medical attention or treatment rendered to The Participant shall be the sole responsibility of The Participant and The Guardian. The University or The Regents of the University of California shall not assume responsibility for any of The Participant's medical expenses. The University will make reasonable efforts to inform The Guardian of those instances of which it is aware that The Participant required medical attention.
12. No prescription or over-the-counter medication will be available on site. The Participant is solely responsible for provision and (self-) administration of any needed prescription or over-the-counter medication as directed by their healthcare provider(s).
13. Health Insurance: The Participant is required to maintain sufficient health, accident, disability, and hospitalization insurance while traveling to and from The Program, as well as throughout participation in The Program. By registering in The Program, The Participant and The Guardian certify that The Participant has sufficient insurance coverage, including any coverage that may be required by law.
14. Accommodations for Disabilities: The Participant must be capable of meeting the fundamental requirements of The Program, with reasonable accommodation if needed. Disclosure of information regarding disabilities and requests to be accommodated for the disabilities will allow UCLA to ascertain the reasonableness of such requests. The Center for Accessible Education is The University's office in charge of exploring accommodations. If The Participant has an existing disability(ies) that requires certain accommodations to meet The Program's demands, The Guardian must formally request the said accommodations by submitting a complete [Request for Accommodations Form](#) to [info@summer.ucla.edu](mailto:info@summer.ucla.edu) no later than May 15 of the year of The Program. Timely submission will allow Summer Sessions to coordinate with The Center for



Accessible Education to determine the reasonableness of the request(s). Requests must be deemed reasonable and feasible for provision. The Guardian will be notified by May 31 of the same year whether the requested accommodations can be made. In the event that the requested accommodation is deemed not reasonable or feasible by Summer Sessions, The Guardian will be contacted to discuss other accommodations that may be recommended. In the event that agreement on a reasonable accommodation cannot be reached, The Participant may withdraw from The Program and will receive a full refund of valid payment received for The Program.

15. The Participant shall provide written notice in the event of a late arrival and/or an early departure no later than thirty (30) days prior to the designated Program start date. Full participation is required, and inability to participate for the entire duration of The Program may lead to cancellation of The Participant's registration.
16. The Participant shall pay all fees for The Program in full in accordance with the amounts specified by Summer Sessions on the Summer Sessions website at [www.summer.ucla.edu](http://www.summer.ucla.edu). Fees are not refundable after the refund deadline specified on the Summer Sessions website, nor will they be prorated at any time.
17. The University assumes no responsibility and provides no insurance or financial protection for The Participant's personal property.
18. Program changes and cancellation: The University reserves the right at any time, without prior notice, to cancel, change, or substitute any advertised activities of The Program in emergencies or changed conditions, or in the interest of The Program or The Participant, at The University's sole discretion. The University will make reasonable efforts to sustain The Program's overall academic objectives, but makes no guarantees about any academic activities. The University reserves the right to alter the cost in order to meet unexpected changes in Program related activities. Further, The University reserves the right to cancel The Program without notice (subject to refund obligations as set forth on the Summer Sessions website) and reserves the right to decline any application.
19. The University assumes no responsibility for failure to perform any terms or conditions of this Agreement due to any force majeure event. In the event of force majeure after the refund deadline as specified on the Summer Sessions website, no refunds will be issued. For purposes of this Agreement, the term "force majeure" shall mean fire, earthquake, flood, act of God, strikes, work stoppages or other labor disturbances, riots or civil commotions, litigation, war or other act of any foreign nation, plague, epidemic, pandemic, power of government or governmental agency or authority, or any other cause like or unlike any cause mentioned above, which is beyond the control or authority of The University.
20. The Participant and The Guardian certify that the statements made on the application in connection with this Agreement are true and correct. Providing false or incorrect information to The University is grounds for immediate cancellation of The Participant's registration.

In Closing:

A breach of this Agreement by The Participant, including but not limited to, delinquency in payment, may result in any or all of the following actions: dismissal from The Program and administrative action against the student's



status in The University. The Participant shall remain responsible for all Program related charges. It is understood and accepted that in the event of dismissal, The Participant will not receive a refund, certificate of completion, or an official UCLA transcript.

By checking the box below, The Guardian certifies guardianship and legal competence.

I, The Participant's Parent/Guardian, represent and warrant that The said Participant is under my guardianship, conservatorship, or other legal authority, and that I am legally competent to understand and complete this Agreement.

By checking the boxes below, The Participant and The Guardian 1) agree that The Participant will abide by the rules and regulations set forth for The Program, 2) indicate that they have read and understood this Agreement in full, including any and all documents incorporated by reference, and 3) acknowledge that they are entering into this Agreement freely and voluntarily.

I, The Participant, have read, understood, and agreed.

I, The Guardian, have read, understood, and agreed.

Executed on \_\_\_\_\_ [DATE] by:

\_\_\_\_\_  
Participant

\_\_\_\_\_  
Guardian